



CORNWALL COUNTY SHORT MAT BOWLING ASSOCIATION

Minutes of the 167th Management Committee Meeting held at Ladock Village Hall on Monday 11th July 2016.

Present: Chris Roberts, Dennis Shorthouse, Elise Daniell, Richard Brown, Neil Gribble, Peter Hore, Nick Truscott, Nigel Nicholls, Dianne Shorthouse, John Worton,

167.00 **Chairman's welcome:**

The Chairman opened the meeting at 7.30pm and welcomed everyone present.

167.01 **Apologies for absence:**

Derek Newton, Ruth Newbury, Paul Murphy

167.02 **Approve and sign minutes of the 166th committee meeting:**

The minutes were taken as read and approved by those present.

Proposer: Dennis Shorthouse

Seconder: John Worton

167.03 **Matters arising from previous meeting:**

The Association's accounts remain unaudited and it has become apparent that some information has not been received from the previous Treasurer which has meant the preparation of accounts has been delayed. It was agreed to contact the bank to request full bank account statements as a starting point and for the Chairman to contact the previous Treasurer to try to recover the missing information.

167.04 **Correspondence:**

Email from the ESMBA attaching documents relating to the EGM, AGM and Open Forum which will be held on Saturday 16th July 2016. An EGM is due to be held prior to the AGM as the ESMBA is proposing to increase the ESMBA registration fee by £1, from £3 to £4, to include personal accident insurance for every ESMBA registered member. The committee discussed the amount that would be paid in premiums against the benefits for successful claims and questioned the necessity of such a scheme. It was unanimously agreed to instruct the two delegates representing the CCSMBA at the meeting to vote against the proposal.

Email from Stephen Proctor (Cheshire SMBA) questioning the above proposal made by the ESMBA.

ESMBA Committee Meeting Minutes from October, December, January and February.

Letter from Pat Johnson (Pensilva SMBC) requesting some clarification on the EMBA's Registered Player Policy. As discussed at the open forum following our AGM, this letter was forwarded onto the ESMBA's Chairman to reply.

Letter from Pam Hamley (Lostwithiel SMBC) informing the committee of the temporary closure of the Community Centre in Lostwithiel due to structural damage. Due to this closure, the club have not been able to find another suitable venue within the town to accommodate them during the 2016/17 season. However, the custodians at Lerryn Memorial Hall have kindly offered the use of their facilities for practice and matches. The committee agreed that it was important to ensure the longevity of the club but raised some concerns as the move would mean that the club would cross the border line into the East Area. In view of the above, the committee agreed to accept this move as a temporary measure with no changes to the current status of Lostwithiel SMBC for the 2016/17 season but the situation would be reviewed ahead of the 2017/18 season if an alternative venue cannot be found.

167.05 **Treasurer's report:**

There is little that can be reported due to the outstanding audit on last season's account. The relevant mandates have now been submitted to the bank and confirmation of the amended signatories has been received.

167.06 Membership Secretary's report:

I have had replies from 52 clubs to date, with 824 members for affiliation (821 adults and 3 juniors). A number of clubs have confirmed they have no members to affiliate at this stage. All information supplied to me has now been put into a database and new lists have been sent out to clubs. I have been informed by several people that they have not received membership cards so I will address this issue when I request new cards for this year's new members.

| <u>Area</u> | <u>Clubs</u> | <u>Affiliated Players</u> | <u>Adults</u> | <u>Juniors</u> |
|-------------|--------------|---------------------------|---------------|----------------|
| Central | 13 | 186 | 185 | 1 |
| East | 16 | 238 | 238 | 0 |
| North | 11 | 181 | 180 | 1 |
| West | 12 | 219 | 218 | 1 |
| | 52 | 824 | 821 | 3 |

The committee asked the Membership Secretary to liaise with the Area Representatives to ensure that every club taking part in the County Leagues had paid their Club Affiliation Fee to the County along with their Membership Affiliations and League Entry Fees.

167.07 Competition Secretary's report:

The entry forms for the County Competitions have been sent out to Club Secretaries this week and will shortly appear on the County Website. The closing date for entries is the 31st August 2016.

167.08 Team Manager's report:

Invites to the County Team Trials for the 2016/17 season have been sent out and I await replies.

167.09 Social Secretary's report:

Following May's meeting, I have contacted the Carnmarth Hotel in Newquay regarding next season's Presentation Luncheon and AGM. A proposed menu has been received with a slight increase in price which is reasonable considering the service we receive from the hotel.

With the approval of the committee, it was agreed to book the Carnmarth Hotel and accept the proposed menu on the basis that fruit juice and ice cream can be ordered as an alternative starter and dessert.

167.10 Press & Promotion Officer's report:

The Summer League has been running well and current league tables can be found on the Website. Upgrades to the website have begun and the County Calendar, League Fixtures and updates to the Rules will be added as received.

167.11 Area Representatives' report:

Central Area: I have received entries for 17 teams for the forthcoming 2016/17 Winter League which is one team less than last year. We have unfortunately lost two clubs, St Stephen and Kea, due to a lack of players but on the positive side, Truro City have registered a second team. From speaking to club secretaries my fear is that as the season progresses we may be in a situation where other teams are forced to drop out of the league due to dwindling numbers. The Summer League is progressing well and it is good to see more teams entering this year. It would appear that player like the format and it may be something to consider for the future for the winter league.

The committee held a brief discussion regarding the league format and it was agreed that no changes would be made for this season but for the membership to be consulted regarding what, if any, changes they may like to see in the future.

East Area: No Report.

North Area: Firstly I must tender my apologies for not attending the meeting tonight; I have two outdoor matches during the day. I have confirmed that Altarnun, who finished as runners up in Division 2, will not be entering a team this year however Lanteglos will be entering a third team. In view of the changes to the teams in the league it was decided that only one side will be promoted and one demoted. Boscastle are promoted whilst Wadebridge B are demoted. I held an Area meeting on the 4th July at Lanteglos SMBC and have been asked to table the following questions to the committee for consideration. 1) From Boscastle SMBC – can Nick confirm whether the County Website will be the subject of an update? 2) From Boscastle SMBC – can the league paperwork be sent to clubs

earlier than it currently is to enable clubs to have more time in deciding how many teams they wish to enter in the league? 3) From Boscastle SMBC – would it be possible to have banking details to enable them to transfer funds directly into the CCSMBA bank accounts?

In answer to the first question, as reported at the AGM and earlier in this meeting, the County Website is currently undergoing updates. With regards to the Entry Forms for the Winter League the committee questioned why a club could not decide how many teams they wished to enter into the league without an entry form. The forms are currently given out at the AGM, or sent out with the AGM Minutes for those not in attendance, which is the earliest opportunity following the closure of the previous season's business. Finally, the committee discussed allowing direct bank payments but, in view of the recent history relating to the Association's accounts, agreed that it was important to have the paper trail in place for ease of auditing.

West Area: No Report. However, a draft of the fixtures for Division One had been received and it had become apparent that there were fixtures drafted to take place after the Bebbington Cup and League Plate Competition. The West Area Representative will be contacted to request that all fixtures are completed by the 26th March 2017 as per the County Rules as the winners of Division One will be required to play in the League Plate Competition.

167.12 **Items for discussion from correspondence (if necessary):**

None.

167.13 **Any other business:**

Job Descriptions: Deferred to next meeting.

Rules Revisions: Prior to the committee meeting, the rules revision committee met to discuss a number of proposed changes to the County's rules for the 2016/17 season. The proposed revisions were presented to the committee for ratification and a copy of the updates will be forwarded to Club Secretaries with the updates to the County Information Pack. Particular attention should be given to the updated County Points system and the penalty for non-attendance at the Bebbington Cup and League Plate competitions.

Coach Hire: Due to a conflict of interest, Nick Truscott did not take part in the following discussion. A number of local coach companies were approached for quotes for the travel requirements for the coming season and a number of replies had been received. The committee discussed the quotes and again agreed to hire Hopley's Coaches based on the price quoted and the service provided over the last few seasons. The committee also agreed to continue with the current route via the A38 and Plymouth. It had also come to light that Hopley's had not been paid for the journeys made to Devon and Somerset during last season however, without all of the information from the previous Treasurer, the committee were unable to check back through the accounts in order to confirm. Therefore the committee agreed to make a payment to Hopley's to clear the outstanding invoices on the basis that it be credited to our account for the coming season if it is found that the invoices have been paid.

Non-Attendance at League Plate: A discussion was held to decide what, if any, disciplinary action should be taken against a Division One winning team that failed to attend the League Plate Competition. The current rule states that "A club failing to represent an Area at the Finals Day will face disciplinary action." and following a revision to this rule, which had been ratified by the committee earlier in the meeting, it was proposed to implement the newly written penalty for non-attendance.

Proposer: Nick Truscott

Seconder: Dianne Shorthouse

Vote – For: 6

Against: 3

Abstentions: 1

The team in question will therefore be written to advising them of the penalty and their right to an appeal ahead of the start of the Winter League. The committee also agreed that Area Representatives should be responsible for contacting those teams who have a possibility of winning the Premier and Division One Leagues towards the end of the season to advise them that they are required to compete within these competitions should they win the league and the penalty should they not attend. This will be written into the Job Descriptions of the Area Representatives.

England Squad Player Subsidy: Confirmation has been received that 8 players from Cornwall have been selected to play for England for the 2016/17 season. It was again agreed to offer a token of support to these players on behalf of the Association from the budget set in previous years.

County Shirts: An order of County shirts will be made to replenish the stock held by the Team Manager.

County Badges: The bars for the County Team's ladder badges will also be ordered ahead of the new season.

167.14 Date of next meeting:

The next meeting will be held on 12th September 2016 7.30pm at Ladock Village Hall.

167.15 Close meeting:

With no further business to discuss, the Chairman closed the meeting at 8.58pm.

These are a true record and representation of the minutes taken at the above meeting.

Signed..... (Chairman) Dated.....

Hon: Secretary: Elise Daniell

Dated: 12th July 2016